

Commissioner Meeting
August 6th, 2025

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. Captain Geyer led the meeting with the salute to the flag. Mr. Joseph Youssouf read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting know was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery took Roll Call: Commissioners, Spevak, Kirkland, Primiano, Flannery and Chairman Hogan were present. Also, in attendance was Administrator Mr. John Marini, Bookkeeper Mrs. Connie Ellison and IT Officer Peter Hall. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for July 2, 2025. There were no questions. Commissioner Timothy Kirkland made a motion to approve the minutes and 2nd by Commissioner Richard Primiano. Approved by all.

Chief Tom Kirkland: Report was read and submitted. The total number of calls for the month were 50 calls with a total of 127.37 Staff Hours:

41 Calls in 26-2

4 Calls in 12-1

- 3 Calls in 32-1
- 1 Call in 16-1
- 1 Call in 15-1

Training and Drills

Aug. 4 – Building Familiarization 17 Hamilton St w 12-1
Aug. 11 – Monthly business meeting
Aug. 18 – Decon Trailer Familiarization
Aug. 25 – Monthly work detail
Sept. 1 - off

Purchase Requests

4 sets of turn out gear.....\$4,672.37ea... = \$18,689.48
Battery clip and antenna.....= \$ 73.39
ESI battery operated rescue tools..... = \$22,725.88

Total\$41,488.75

Engineer Sonny Sorscher: Report was read by Engineer Sonny Sorscher and submitted

President Bill Frueh: Report was read and submitted:
Manalapan Fire Company participated in Manalapan night out.
Uniform specs have been completed. More events are scheduled to com.

Chief Matt O'Brien of Englishtown: Report was read and submitted.

IT Officer Peter Hall: Report read and Submitted: The computer in the commissioner's office needs to be replaced. Cost is \$1,150.00 includes computer, a 34" UW Monitor and speakers.

Insurance: Administrator Mr. John Marini: No personal issues. Batteries of trucks replaced. When using the extra key to enter the fire house – Make sure it is put back in the place it belongs.

Legal: Mr. Joseph Youssouf: All is well.

Auditor Mrs. Amy Both: Audit is moving along. A draft should be available at next commissioner meeting.

Bookkeeper: Connie Ellison: Report was read and submitted.

Old Business: Chiefs convention is already Commissioners and Members will be leaving August 14th 2025. Version Fax line bill needs to be addressed.

New Business: Chief Tom Kirkland request for: Turn out gear and Belt clip and antenna in the amount of \$18,762.87. ESI tools in the amount of \$22,725.85 will be looked into and revisited at the next meeting. Monies allowed for the printer for Commissioner Joseph Spevak and computer in the commissioners' office is \$1,400.00.

A motion to purchase the requests, was made by Commissioner Timothy Kirkland and 2nd by Commissioner Joseph Spevak. Approved by all.

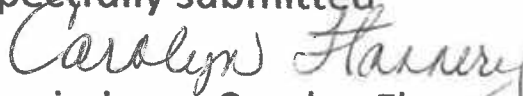
A motion to open the meeting to the public was made by Commissioner Richard Primiano and 2nd by Commissioner Carolyn Flannery. There was no public present. A motion to close the public portion of the meeting was made by Commissioner Richard Primiano and 2nd by Commissioner Carolyn Flannery. Approved by all.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$31,971.06. Commissioner Carolyn Flannery made a motion to pay bills in the amount of \$31,971.06 and 2nd by Commissioner Richard Primiano. Approved by all.

Next Commissioners' Meeting will be held September, 2025, 8pm at the Firehouse.

There was no further business therefor Commissioner Carolyn Flannery made a motion to adjourn the meeting at 8:30pm and 2nd by Commissioner Richard Primiano. Approved by all.

Respectfully submitted,


Commissioner Carolyn Flannery



Manalapan Fire Co #1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)426-1996
Fax (732)462-2376

August 2025 Chief's Report

Calls for the Month

A total of 50 calls for service were responded to with a total of 127.37 Staff hours.

- 41 calls in 26-2 Manalapan Dist. 2
- 4 calls in 12-1 Englishtown Borough
- 3 calls in 32-1 Millstone Twp
- 1 call in 16-1 Freehold Independent
- 1 call in 15-1 Freehold Borough

Incident Type

- 3 Fires
- 2 Rescue/EMS
- 7 Hazardous Conditions
- 1 Service Call
- 4 Good Intent
- 28 False Alarms
- 5 Other

A total of three (3) incidents apparatus did not respond due to staffing.

- Fire alarm 16 Sunningdale Circle, handled by 26-2-66, 1 certified FF in station.
Odor of gas/gas leak 140 Iron Ore Rd, handled by 12-74 1 certified FF in station.
- Fire alarm 41 Heron Ct, handled by 26-2-66, 1 certified FF in station.

Two (2) incidents multiple apparatus responded with full certified crews.

Training and Drills

- August 4 – Building familiarization 17 Hamilton St w/ 12-1
- August 11 – Monthly business meeting
- August 18 – Decon Trailer familiarization
- August 25 – Monthly work detail
- September 1 – off in observation of Labor Day

Equipment

- Surplus 4 outdated EMS kits (78, 90, 67 & 68), 4 HT 1250 portable radios (26-2-90)
- Kenwood mobile radios are tentatively scheduled for delivery August for 66, 68, 93 & 96.
- FF gloves & boots have arrived.

Purchase Requests

- Safe – T up to 4 sets of turnout gear \$4,672.37 per set state bid
 - Wireless Communication pager battery, belt clip and antenna \$73.39
 - ESI battery operated rescue tools with \$1,000 trade in credit of existing outdated tools
- \$22,725.88.
*Quotes attached

Membership

N/A

Miscellaneous

- Hose, pump & ladder testing completed 8/6.
- Fire Company is in the process of revamping Class B uniforms.
- While operating at an incident on 7/8/2025, 26-2-82 was involved in an accident being struck by a portion of a falling tree.

Engineer's Report

Provided by Engineer S. Sorcher

Respectfully submitted,
Thomas Kirkland
Chief

ENGINEERS TRUCK REPORT FOR July / 2025 :

- #68 CHASSIS SERVICE + TOP OFF ALL FLUIDS. - QUALITY LUB.
② NEW FRONT TIRES MOUNTED + BALANCED - B+S (STATE COAT)
- #78 REPAIR L/Front HEADLITE HOUSING. - IN HOUSE
MONTHLY REGEN SYSTEM. - IN HOUSE
INSTALL NEW RETROFIT BROW LITE. - FIRE APARATUS
- #82 TOP OF P.E.F. TANK $\frac{1}{2}$ GALL. FLUID. - IN HOUSE
CHECK OUT + TAKE PHOTOS OF ACCIDENT DAMAGE. - "
INSTALL ① NEW BATTERIES. - FIRE APARATUS.
- #86 CHARGE UP A/C w/ FREON + CHECK FOR LEAKS - OK. - QUALITY LUB.
CHASSIS SERVICE + TOP OFF ALL FLUIDS. - "
- #96 ANNUAL CHASSIS PUMP + GENERATOR SERVICE. - FIRE APARATUS
NEW BRAKE SHOES, BRAKE KITS + AXLE SEALS, - " "
ON R/Front DRIVE AXLE. - " "
- #99 TOP OFF ALL FLUIDS. - IN HOUSE
- A.T.V. ANNUAL CHASSIS SERVICE + TOP OFF ALL FLUIDS. - PARTIAL

NOTE :

PICKED UP BALANCE OF COR TOOL ORDER FROM EPPLE'S.
DRIVER TRAINING WITH MATT ON #96.
ALL VEHICLES ARE IN SERVICE @ THIS TIME.

RESPECTFULLY SUBMITTED :



MANALAPAN TOWNSHIP FIRE COMPANY #1

**5 Sweetmans Lane
Manalapan, NJ 07726
Office: (732) 462-1112
Fax: (732) 462-2376**

President: William Frueh

Chief: Thomas Kirkland

Manalapan township fire department 8/6/2025 report

In the last month the fire department

- **Participated in Manalapan night out.**
- **We have completed our uniform specs.**
- **More events to come**

Thank you

William Frueh

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Englishtown Chief's Report Manalapan Fire District #2 Meeting August 6th, 2025

District 2 Incidents for July 2025

26-2's Area: 23 Incidents for over 19 Man Hours

26-2's Primary Response Area: 7 Incidents for 4.5 Man Hours

Total Man Hours for District 2 Calls: Over 23.5 Man Hours

Training

Members from both companies conducted a Walk-through of the Verizon Building in Englishtown

Purchase Requests

None.

Other Notable Mentions

All Apparatus are in service. Our new Engine final inspection is tentative for this January.

Regards,
Chief O'Brien

July's Month End Review

- We have had 0 instance(s) of the internet dropping since last reported.
- The CAD computer & firewall have been setup.
- The computer in the Commissioner's office has had a hard drive failure. The last time it was replaced was 2017. It is recommended to replace with one similar to the CAD & Conference computer, along with a larger display. Cost is ~\$1150 for the computer, a 34" UW Monitor, and speakers.

Respectfully submitted,



Peter Hall
Information Technology Officer

Manalapan Fire District #2

Meeting Date: 08/06/2025

Bookkeeper's Report

The State of NJ increased the bid threshold from \$44,000 to \$53,000.

LPCL without QPA: \$17,500

PSCL without QPA: \$39,000

LPCL and PSCL with QPA: \$53,000

As of July 1, 2025, the Prompt Payment Act took effective

Interest rates are 8.5% (construction contracts) and 3.0% (non-construction contracts) respectively.

June bank statement completed.

Respectfully Submitted,

Consetta Ellison

Bookkeeper

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2**

P.O. BOX 54
Tennent, NJ 07763

6-Aug-25

ADP	\$14,807.80
American Cloud Services	\$335.00
B & S Tire & Auto Service Center	\$389.24
Central Jersey Compliance Co.	\$2,700.00
Charles Sacco	\$75.64
Craig Mortman	\$76.77
Document Solutions Leasing	\$104.71
Eppy's Tool & Equipment Warehouse, Inc.	\$197.92
Fire Apparatus Repair, Inc.	\$7,439.88
J Swanton Fuel Oil Co.	\$884.49
Joseph F. Spevak	\$75.64
Matthew Hardy	\$36.27
Michael Digirolamo	\$75.64
Municipal Equipment	\$370.00
NetLink Web Services, LLC	\$614.00
NetLink Web Services, LLC	\$100.00
New Jersey State Fire Chief's Association	\$180.00
Pantano Nursewry and Landscape Supply	\$453.95
Prendergast Landscape Contractors, Inc.	\$425.00
Quality Lube Plus	\$335.96
Stanley Sorscher	\$75.64
Timothy Leitstein	\$389.61
Urgent Care Physicians of New Jersey, LLC	\$335.00
Verizon	\$129.65
Verizon Wireless	\$1,063.25
Wireless Communications & Electronics	\$300.00
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TOTAL	\$31,971.06

Respectfully submitted,

Timothy Kirkland
Treasurer